

Checklist for an agreement on participation in a volunteer programme within the framework of the European Solidarity Corps

The checklist provides guidelines for how an agreement is to be formed, and is based on the information the Swedish Migration Agency needs to be able to make a decision on a residence permit for volunteer work.

An agreement on participation in a volunteer programme should contain the following:

- **Heading stating what the agreement is about**
For example: Agreement on participation in a volunteer programme.
- **Date of issue of the agreement**
- **Information about the volunteer**
State the volunteer's name, date of birth and citizenship (and, if applicable and available, the Swedish Migration Agency's reference number).
- **Information about the volunteer programme**
In order to get a residence permit for volunteer work, the volunteer must participate in a volunteer programme that is part of the European Solidarity Corps. Describe the content of the volunteer programme and whether the programme is within the framework of the European Solidarity Corps.
- **Information about working conditions and supervision**
Describe what the volunteer will do, and what supervision the volunteer will receive in their work.
- **Information about the duration of the volunteer service**
Specify how long the volunteering will last.
- **Information about the working hours of the volunteer work**
- **Information about the funding for living expenses and housing**
State how the organization will pay for the volunteer's living and housing. Also state how much pocket money the volunteer will receive.
- **Information about education**
State whether the volunteer will be given training in order to do the volunteer work.
- **The agreement must be signed**
The agreement must be signed by both the person who issued it and the volunteer. Also enter contact details for the person who issued the agreement.